



# Beaufort College Homework Policy

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## School Mission Statement

Beaufort College is committed to Quality Education. It seeks to enrich students' lives and empower them for life's challenges. This is done in a caring atmosphere of good order and discipline and in partnership with parents.

*Knowledge begins with a Question*

## POLICY STATEMENT

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The purpose of homework is to consolidate the learning from class through developing key skills of thinking and learning independently, time management, self-motivation and research skills. Beaufort College values the role homework has and encourages all school partners to work together to ensure that homework forms a positive, active and engaging learning experience.

## WHY IS HOMEWORK IMPORTANT?

- It consolidates and/or extends on work done during the school day.
- It reinforces understanding.
- It develops the skills of research, organisation and presentation work.
- It encourages the habit of reading.
- It encourages the habit of completing work so that good routines are established at an early age.
- It challenges each individual student at their own ability level.
- Work set is an assessment for learning and of learning.
- It supports the monitoring of student progress for all partners.

## PLANNING & TIMINGS

Homework tasks should be differentiated to enable the student to work independently. The time requirement needs to be appropriate to year group and ability. Through subject department planning, homework will be assigned consistently and appropriately in line with this policy. This will appear in each subject department's attainment plan. The agreed guidelines for time spent on daily homework are:

- 1<sup>st</sup> / 2<sup>nd</sup> Years – 1 hour plus assigned reading homework
- 3<sup>rd</sup> Years – 1.5/2 hours

**ALL 1<sup>st</sup>/2<sup>nd</sup> YEARS ARE EXPECTED TO COMPLETE 20 MINS READING HOMEWORK PER EVENING.**

- TY & LCA must complete all tasks/assignments within the timeline directed by their teachers.
- LC 5<sup>th</sup> & 6<sup>th</sup> years – 2.5/3 hours

## HOMEWORK MAY INVOLVE THE FOLLOWING:

- Written tasks / Questions / Essay Writing etc
- Research tasks
- Reading tasks
- Oral tasks
- Digital Media tasks

## SCHOOL JOURNAL

- *How to use my journal* is taught explicitly to students at the beginning of the school year.
- Homework is written clearly on the White Board and students are allowed sufficient time to record it at the end of the lesson. It is useful for students to receive an estimate time for how long it should take to complete the homework from the teacher.
- Homework may at times be assigned through email/digital platforms.
- Students must record in their journal the learning covered and homework assigned at the end of every class period.
- The school journal supports communication between Teacher/Tutor/Year Head/Senior Management Team/Parents/Guardians of any concerns regarding homework.

## SCHOOL PARTNERS RESONSIBILITIES

### As a teacher I will:

- Work collaboratively with my department colleagues to plan homework practices in line with this policy to ensure the consistent and differentiated assignment of homework takes place. This will appear in the subject department attainment plan.
- Design homework assignments that are engaging and challenging for all students and write all homework assignments on the white board. Advise students on the estimated length of time it should take to complete the assignments.
- Ensure all students record the learning content and homework assigned in their journal at the end of the lesson.
- Review homework assignments through class group corrections/collection of copy books/self-assessment/peer assessment and through digital media platforms.
- Provide constructive feedback in a variety of ways to students for example (grade and comment, verbal, digital media platforms) on all homework assignments in keeping with the formative assessment model.
- Display exemplars of excellent homework in the classroom.
- Check homework is complete in line with expectations.
- Communicate on homework with parents using the School Journal.
- Use the *Code of Behaviour Ladder of Referral* should a student continuously fail to produce homework.
- Reward excellent homework through the school journal notes section/JCSP postcards/displaying as exemplars/positive assemblies as examples.

### As a student I will:

- Recognise that homework and revision is a valued aspect of my learning and recognise the need to complete my homework in full and on time.
- Record the learning in the lesson and the homework assigned in my journal at the end of every lesson.
- Complete each homework assignment on the night that it is assigned where possible and develop time management skills to ensure all of my homework is submitted on time in each subject.
- Attempt all of my homework to the best of my ability and inform my teacher should I be experiencing any difficulties with the homework.
- Take responsibility for my own learning and work constructively as part of a team when assigned group projects to ensure deadlines are met.
- Take responsibility for any missed homework due to being absent from class for any reason including co/extra- curricular activities.
- Complete my homework in a comfortable and quiet space away from distraction and develop a routine for my homework each evening.
- Present a note of explanation from a parent/guardian to my teacher if I have not completed my homework on time.
- Ensure my school journal is signed once per week by a parent/guardian who is monitoring my progress.
- Engage collaboratively with my teachers when receiving feedback on my homework and seek direction on where I may need to improve.

- When homework expectations are not met, I must take responsibility in line with the school code of behaviour.

**As a parent/guardian I will:**

- Recognise the importance of quality homework and revision and support my student to continue the learning at home.
- Provide my student with a comfortable and quiet place to study and complete homework.
- Establish routines around homework in the home.
- Ensure my student is working on homework in line with the guideline times set out above.
- Monitor my student's homework through the school journal every evening.
- Sign the school journal once a week.
- Write a note to the teacher explaining any difficulties my student may be having with homework.
- Discuss upcoming assignments/assessments with my student and help them to develop key time management skills.
- Support the class teacher with any challenges experienced with the completion of student homework.

***This whole school policy is devised following extensive consultation with all school partners.***