

Coláiste Beaufort  
Bóthar Bhaile Átha Troim  
An Uaimh  
Contae na Mí  
C15 PY53  
Oifig: 046 902 8915  
www: [beaufortcollege.ie](http://beaufortcollege.ie)



Beaufort College  
Trim Road  
Navan  
County Meath  
C15 PY53  
Office: 046 902 8915  
email: [beaufortcollege@lmetb.ie](mailto:beaufortcollege@lmetb.ie)

09/05/2024

**Ref: International Tour Easter 2025 – Border Hoping**

Dear Parent/Guardian,

We received a large volume of applications to travel on the Border Hoping International Tour during the Easter Break 2025. Due to the high number of applications, students are offered a place following:

- A review of their behaviour for learning and attendance record.
- Priority assigned to current third year students.
- Lottery of remaining places to eligible students who meet the schools expectations.

**Your student is offered a place on the tour and must pay the initial deposit of €250 before May 24<sup>th</sup> to secure their place.**

A second installment of €150 is due by end of September 2024. Further instalment dates will be shared throughout the school year. Please note full payment must be made before January 20<sup>th</sup> 2025, ten weeks prior to travel.

All passport details must also be uploaded to the GTI Travel system before this date, and cannot be changed after. **Please make sure your students passport is valid for travel until after April 2025.** If you need to apply for a passport, you must have it before January 20<sup>th</sup> 2025.

All payments are made directly to the tour company, GTI Travel, through their online payment system as set out in the instructions below. Please ensure to read the payment terms and conditions. **All deposits are non-refundable and students places depend on their continuation of meeting the schools expectations.**

**Step 1:** Follow this link to register an account with GTI: [GTI Registration Link](#)

**Step 2:** Once registered you can then pay the initial deposit and further payments as you wish with our specific tour link: [Beaufort College Payment Link](#)

The cost of the tour will be approx. €759 with confirmation of final cost before September 2024. Any queries please contact Mr Hughes by email; [shughes.bft@lmetb.ie](mailto:shughes.bft@lmetb.ie)

Mr. Ken Flynn



Ken Flynn  
Principal  
[kflynn.bft@lmetb.ie](mailto:kflynn.bft@lmetb.ie)

Karen Tobin  
Deputy Principal  
[ktobin.bft@lmetb.ie](mailto:ktobin.bft@lmetb.ie)

Anne Marie Mc Carrick  
Deputy Principal  
[amccarrick.bft@lmetb.ie](mailto:amccarrick.bft@lmetb.ie)

Suzanne Markey  
Deputy Principal  
[smarkey.bft@lmetb.ie](mailto:smarkey.bft@lmetb.ie)

# ONLINE PAYMENT GUIDE FOR GROUPS

## First time users: Registration Deposit Link



### 1 Set up your GTI TRAVEL account

**NOTE:** If you already have an account please sign in before clicking the link. Click the tour registration link your group leader sent to you and set up an account with us on [gtitravel.ie](http://gtitravel.ie). In the register account section, type in your email address and a strong password.



### 2 Check your email

You will receive an e-mail from GTI TRAVEL with a verification link. This link will verify your account. Be sure to check your spam or junk folder if you don't see the email.



### 3 Enter passenger details

After verification, you may have to wait a short moment while the tour page loads. You will be brought to a form for your group's specific tour, The tour details will already be filled.

Please enter all the details of the student(s) travelling in the **PASSENGER DETAILS** section. \* The details you enter now will be saved for your next visit.



### 4 Secure payment page

Input the payment amount advised by your Group Leader. Follow the payment instructions.

To confirm a place on your tour, a non-refundable **MINIMUM** deposit of €250 is required.



### 5 Check your email again

You'll receive an email to your verified email address confirming that the payment has gone through.

You'll also be able to see the current balance due on the **Tour Details** tab on your account at the bottom of the form.



### Subsequent log-ins

When all the deposit payments for the tour have been received and the tour is confirmed, you will then receive an email from GTI TRAVEL with a **new specific individual link** for making any additional payments. Paying via this link will mean that your payments will be applied directly to the specific passenger.

You can log in to your account to **pay balances, update passport details** (up to 10 weeks prior to travel) and to see the **current balance due**.



### \* Important Info.

If you realise that a passport will not be in date when they're travelling, please enter 'A1234567' as the number along with a fictitious expiry date. When you have the new passport, just log in to your account and update it.

**All the details you have entered can be edited until 10 weeks before the travel date after which time, they will be locked and no longer editable.**

If they are not travelling on an Irish passport, they may need to get a visa to travel.

You'll need to check with the **Consulate Office / Department of Foreign Affairs** of the country your student will be visiting.