

Coláiste Beaufort
Bóthar Bhaile Átha Troim
An Uaimh
Contae na Mí
C15 PY53
Oifig: 046 902 8915
www: beaufortcollege.ie



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07/06/2024

Dear Parent/Guardian,

I hope this letter finds you and your family well as you begin to enjoy the summer break. Please see essential information below in planning for a successful school return in late August.

The board of management has set the student direct costs for the 24-25 academic year as set out in the table below. **There is a significant reduction in student direct costs for 1st to 3rd years as there is no longer a cost towards the book rent scheme due to the Department of Education new Junior Cycle Schoolbooks Scheme. This scheme will provide all textbooks, copies and teaching and learning materials free of charge to all Junior Cycle students.**

Senior Cycle student direct costs remain unchanged.

Student Direct Costs 2024/25		
Year	Cost	Includes
1 ST , 2 ND AND 3 RD YEAR	€110 PER STUDENT	24-hr. Pupil Insurance Locker & Lock Maintenance Activities & Trips Mock Exams Text-a-Parent
TRANSITION YEAR	€300 PER STUDENT	24-hr. Pupil Insurance Locker & Lock Maintenance Activities & Trips School Journal Text-a-Parent Printing & Photocopying
5 TH AND 6 TH YEAR INCLUDING LCA	€200 PER STUDENT	24-hr. Pupil Insurance Locker & Lock Maintenance Book Rental Mock Exams Activities & Trips School Journal Text-a-Parent Printing & Photocopying

Beaufort College operates a cashless system. All fees must be paid online through the Way2Pay¹ online facility, see link on school website. <https://www.beaufortcollege.ie/>

¹ See Appendix 1 – Guide to using W2P.



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- *Parent/Guardians of senior cycle students are responsible for purchasing all required stationery and school materials.*
- *All Student Direct Costs must be paid in full before 22nd August 2024. School Lockers will be issued on receipt of payment.*

JC Students ONLY: Junior Cycle Book Scheme and Stationery Provision

Book Scheme (Junior Cycle students only)

- The books provided under the book scheme remain the property of Beaufort College at all times. These books are lent to students for the academic year and must be treated with care and respect.
- It is important to note that books already in circulation under the existing school book rental schemes will continue to be used as will the books purchased under the new scheme.
- It is the responsibility of parents/guardians to ensure that students handle the books with care to facilitate their reuse by the school in subsequent years.
- Parents/guardians are expected to cover the cost of replacing any lost or damaged books, beyond ordinary wear and tear. This includes damage caused by negligence or mishandling.

Replacement books incur a fee of €30 per book payable by Parent/Guardian

Stationery Provision (Junior Cycle students only)

- Beaufort College will provide a standard stationery pack for all students, as outlined in Department of Education guidelines. This pack is intended to cover basic stationery needs for academic purposes.
- **Parents/guardians should be aware that the provided stationery pack may not fully cover all subjects' total stationery and equipment requirements. See the school website for further details.**
- Additional stationery or specialised equipment required for specific subjects may need to be acquired separately by parents/guardians. This requirement will be notified to parents in August.
- Used and/or lost stationery is to be replenished/replaced by Parents/Guardians.

Responsibilities of Parents/Guardians

- Parents/guardians are expected to support their child's education by ensuring they have the necessary materials for learning, including textbooks and stationery. This includes the safeguarding of books/equipment/stationery for the duration of Junior Cycle as per school policy.

- Regularly checking and monitoring the condition of books and stationery items provided to students is encouraged. Any issues should be reported to the school.
- In cases of loss or damage to books or stationery, parents/guardians should notify the school immediately and arrange for replacement or reimbursement as required.
- Parents/guardians facing difficulties in meeting the student direct costs should contact the Principal who will discuss payment options.

Class Timetable 2024/25

In 2024-25 the school timetable will move from a 40 min class period to a 58 min class period. This will involve a slight change in the start and finish times.

Monday/Tuesday/Thursday/Friday: The day will begin at 8:40 am and finish at 3:40 pm.

Wednesday: The school day will finish at 1:04 pm.

Time	Period	Monday	Tuesday	Wednesday	Thursday	Friday
8.40 – 9.38	1	√	√	√	√	√
9.38 – 9.50	2	Wellbeing	Wellbeing	Wellbeing	Wellbeing	Wellbeing
9.50 – 10.48	3	√	√	√	√	√
10.48 – 11.08		BREAK				
11.08 – 12.06	4	√	√	√	√	√
12.06 – 13.04	5	√	√	√	√	√
13.04 – 13.44		LUNCH			LUNCH	
13.44 – 14.42	6	√	√		√	√
14.42 – 15.40	7	√	√		√	√

Return to School Dates 2024/25

Start Date	Year Group	Time
Thursday 22nd August	1 st Year ONLY	11.08 AM – 1.04 PM
Friday 23rd August	<ul style="list-style-type: none"> • 1st Year • 3rd Year • 6th Year inc. LCA2 students 	11.08 AM – 3.40 PM
Monday 26th August	<ul style="list-style-type: none"> • 1st Year • 2nd Year • 3rd Year • 5th Year inc. LCA1 students • 6th Year inc. LCA2 students 	08.40 AM – 3.40 PM
Tuesday 29th August	All Years	8.40 AM – 3.40 PM



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The School Uniform Policy 2024/25

Please note the following:

- Students must present in full uniform every day.
- Black footwear **only** must be worn.
- On PE days, students must wear the two-piece Beaufort College PE uniform (crested half-zip top and crested black tracksuit bottoms).
- If students choose not to wear the two-piece Beaufort College PE uniform; they must wear their normal day uniform and use the changing facilities.
- The school jacket is compulsory for all Junior and Transition Year students; order through the link: www.schooluniformsdirect.ie (see Appendix 3 – applies to all Junior & TY students).

*ALL UNIFORM ITEMS (EXCEPT SCHOOL JACKET) CAN BE ORDERED THROUGH
GEOGHEGANS, TRIMGATE STREET, NAVAN. (SEE APPENDIX 2)*

The School Calendar 24-25


Important dates for the year ahead are enclosed for your information, see Appendix 4. I wish to take this opportunity to draw your attention to the Relationships & Sexuality (RSE) provision dates set out in the calendar. Further information may be found in the student learning journal.

Wishing you an enjoyable summer break and looking forward to the new school year.

Yours Sincerely,



Ken Flynn
Principal



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www.way2pay.org



Way2Pay is a swift & convenient cashless payment solution, enabling parents to pay school bills by SMS - instantly pay online with just a few simple clicks. We provide a secure and easy-to-use system for parents, saving time and eliminating children carrying cash to school.

Pay Online: www.way2pay.org
 Login on your first visit by entering your mobile number in 3538xxxxxxx format as your username and password. You will be prompted to create a system password.
 Click the Forgot Password link to reset it

Pay by Text Message
 A payment request text is sent to you from the school. Click the link and pay in 3 easy steps:
 1) Choose a bill to pay.
 2) Tick T&C and Pay by Card Online.
 3) Enter card details on secure banking system



Designed for Parents

- User friendly & flexible
- No need to register
- Manage bills for siblings
- No more permission slips
- FAQ section

www.way2pay.org/FAQ



Parents Dashboard

- View current bills
- Payment history – all your bills, all children, all schools
- Receipts by SMS
- 24/7, 365 access
- Print receipts at anytime



Payments & Reporting

- Pay by instalments
- Cash and Card Terminals
- Extensive reporting options
- Facilitates transparency on school accounts



Security

- Reduced cash on premises
- No children carrying cash
- Secure payment solution – card details processed by an Irish bank.

For support, check out our [FAQ](#) section, the online Chat Now at the bottom of the screen or contact our helpdesk at way2pay.support@boipa.com
 We invite you to use Way2Pay and help your school to go cashless.



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Appendix 2 – School Uniform 2024-25 (All items available from Geoghegans, Navan except school jacket)




Beaufort College’s school uniform forms a pivotal part of the school community’s rules and expectations which all partners embrace upon accepting a place in the school, available here: [Code of Behaviour](#)

Junior Formal Day Uniform	Junior and Senior PE Uniform	Senior Formal Day Uniform
<ul style="list-style-type: none"> ○ Grey skirt/trousers ○ Wine, crested Jumper ○ Grey shirt (2/3 recommended) ○ School Tie 	<ul style="list-style-type: none"> ○ Crested half-zip top ○ CRESTED BLACK SPORTS TROUSERS (NEW) ○ Plain black or white t-shirt <p>Full PE uniform may be worn on days when PE is timetabled only.</p>	<ul style="list-style-type: none"> ○ Black skirt/trousers ○ Black Beaufort crested jumper ○ White shirt (2/3 recommended) ○ School Tie
		

ANSEO student attendance card must be worn everyday as part of uniform

The **School Jacket** is compulsory Junior and Transition Year students. The jacket may be purchased from www.schooluniformsdirect.ie

Foot Wear

<p>Plain black footwear Any plain ALL-BLACK (including black sole) footwear are permitted to be worn with the Formal Day Uniform.</p> 	<p>The picture opposite are examples of shoes that are NOT permitted to be worn with the Formal Day Uniform.</p> 	<p>Fashion/sport tops and hoodies are NOT part of school uniform and are not permitted at any time. All such items will be confiscated.</p> 
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School Uniforms Direct^{.ie}

Ireland's Leading Online School Uniform Shop

Beaufort College

Mobile shop will visit your school for
JACKET FITTING & DEPOSIT

Incoming
First Years
Only

Monday June 17th 3pm to 4pm

€30 minimum deposit must be paid on all orders

Cash & Card payments accepted on all above dates
Payment cannot be accepted via telephone or cheque

Order Online

www.schooluniformsdirect.ie

Contact us

info@schooluniformsdirect.ie

(059) 64 81241 (086) 898 3937

Kaideen & Co. Ltd., Baltinglass, Co. Wicklow (W91 C8CE)



On **"fitting & deposit"** dates students are fitted for their school jacket for the forthcoming school year and an order is then placed. A deposit of €30 must be paid off the total bill to secure order.

How do I get my uniform?

Order your new jacket in your school on the "fitting & deposit" date(s) noted on this flyer. Ordered jackets are delivered to the school on the "collection and final payment dates".

Jackets can also be purchased online throughout the year from www.schooluniformsdirect.ie.

What if I cannot visit the school on the collection day?

We suggest you give your docket to another parent or friend and ask them to pick up your package. Alternatively you can visit our shop or have it delivered by courier (delivery charges apply, parcel must be signed for and significant processing time must be allowed for prior to school opening).

How do I pay for my uniform?

Two options are available. Pay a minimum deposit of €30 on fitting day and continue to pay in instalments on the "further deposit payment dates" or via postal orders, final payment can be paid on collection day.

Alternatively pay in full on fitting day and know your jacket is organised before the summer holidays begin.

Card and cash payments only accepted. Cheques and telephone payments cannot be accepted.

My child is still growing, it is too early to fit for a uniform?

Here in School Uniforms Direct we have many years of experience fitting students with jackets to fit for the full school year ahead and hopefully a little longer. With this experience we ensure to allow for growth over the summer time too. We ask you to trust our judgement and recommendations when we measure your garments larger than needed at the time of fitting.

If you wish to change sizes upon collection that is no problem, excluding personalised goods.

What if the uniform does not fit upon collection?

That is no problem! School Uniforms Direct keep stock of the jackets and can exchange items on our next visit or in our shop if you wish to visit us.

(Personalised garments cannot be exchanged or refunded.)

Can I get jackets later in the school year?

Yes. School Uniforms Direct stock jackets all year round. You can visit our shop or order from our website www.schooluniformsdirect.ie and have it delivered.

What is your returns policy?

Items can be returned within 30 days of purchase or school delivery with a valid receipt and goods unworn in original packaging with tags. Personalised garments cannot be exchanged or refunded.



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Appendix 4 – Important Dates for the Academic Year 2024-25

Date	Event
Academic Year 2024-25	
22 nd August 2024	See Welcome Letter for individual year group return details
26 th August 2024	School open for all year groups
22 nd November 2024	School closure due to staff training
21 st January 2025	School closure due to staff training
School Holidays 2024-25	
28 th October – 1 st November 2024	October Mid-term Break
23 rd December – 3 rd January 2025	Christmas Holidays
3 rd February 2025	Bank Holiday
17 th – 21 st February 2025	February Mid-term Break
17 th March 2024	Bank Holiday
14 th April – 25 th April 2025	Easter Holidays
5 th May 2025	Bank Holiday
Discretionary Holidays 2024-25	
30 th September 2024	
2 nd December 2024	
18 th March 2025	
Parent/Guardian Teacher Meetings 2024-25	
8 th October 2024	6 th Year & LCA2 Parent-Teacher Meeting
4 th November 2024	3 rd Year Parent-Teacher Meeting
5 th December 2024	1 st Year Parent-Teacher Meeting
13 th January 2025	5 th , and LCA1 Parent-Teacher Meeting
25 th February 2025	2 nd Year & TY Parent-Teacher Meeting
20 th March 2025	Post-Mocks Parent-Teacher Meeting (3 rd & 6 th Year)
Assessments 2024-25	
Week beginning 11 th November 2024	
Week beginning 4 th February 2025	
Week beginning 26 th May 2025	
RSE Provision	
Tuesday 3rd December 2024 – Monday 27th January 2025	